

Attn To: Puan Siti Syafiqah Ahmad
Assistant Manager
Corporate Secretariat Unit
Malaysia Productivity Corporation (MPC)

QUOTATION

Date: 8/07/2021

Quo# 01 – 2021

Dear Puan Siti Syafiqah Ahmad,

QUOTATION : Translation Service

Thank you for inviting us to submit a quotation for the above. Based on the briefs given earlier, we have proposed the following costing for your further action and reference.

No	Descriptions	Qty	Unit price	Total (RM)
1.	Translation for MPC 2020 Annual Report. Specifications: <ul style="list-style-type: none">- Font : Arial- Size : 12- Line & paragraph spacing : 1.5 The tasks include the followings: <ul style="list-style-type: none">- Translate text from <i>Bahasa Melayu</i> to English- Review- Editing- Rephrasing- Corrections & Approval	150	100 per page	15,000.00
	TOTAL			15,000.00

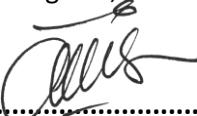
Terms and Conditions:

1. All payment must be made payable to “**NOR ATIKAH BINTI SULAIMAN**”
– **BANK: CIMB BANK BERHAD A/C: 763 2954 690 – EQUINE PARK BRANCH**

We hope the above submitted would meet your requirements. Should you need further assistance on the above, please do not hesitate to contact the undersigned at 0187667967 or +6038958 4441.

Thank you.

Best Regards,



.....
ATIKA SULAIMAN