

Terms of Reference

Insights on Impact of FMCO & COVID 19 on Business & Productivity by 9 Priority Sectors

1.0. Purpose of the Appointment

1.1 The purpose of this assignment is to appoint a Writer - Insights on the Impact of Full Movement Control Order (FMCO) & COVID 19 on Business & Productivity.

1.2 Essentially the appointment is to:

- a) To identify the impact of FMCO and the ongoing COVID-19 on productivity to the 9 sub-sector (9 Nexus)
- b) To provide preliminary insights on the challenges faced by companies during FMCO

2.0. Duration of Appointment: (July 2021 – August 2021)

3.0. Scope of work:

3.1 Interim report with results from 200 companies

3.2 Final report detailing the following:

3.2.1 Executive Summary & Key Take Away

3.2.2 Report in PowerPoint charts for Impact of COVID 19 and FMCO on business & productivity on the 9 sub- sectors - based on total 450 companies

3.2.3 Determine any Gaps that arise during the FMCO

3.3 Provide recommendation on the next step of engagement or initiative for each Nexus to enhance sectoral productivity

4.0 Deliverable and Payment

| No. | Appointment | Deliverable | Sub-Total |
|-----|--|-------------------|------------------|
| 1. | Writer on the Impact of FMCO and continuing COVID 19 on Business and Organisation's Productivity | RM 200 x 90 pages | RM 18,000 |
| | Total | | RM 18,000 |

