



**TERMS OF REFERENCE FOR SUBJECT MATTER EXPERT ON
REGULATORY TOOLS**

***TERMA RUJUKAN (TOR) PERKHIDMATAN SEBAGAI PAKAR RUJUK
REGULATORY TOOLS***

JUNE 2021

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1. BACKGROUND

- 1.1. Regulations are requirements imposed by governments that influence the decisions and conduct of businesses, other organisations and consumers. It is inconceivable to think of a modern economy functioning without regulation. Good regulation minimizes compliance costs and distortions to investment (efficiency), while still achieving its objectives (effectiveness) and delivering benefits which exceed the costs it imposes (appropriateness).
- 1.2. However, regulations also impose costs on businesses. When regulation is poorly designed, excessive, needlessly complex, duplicative, or formulated without adequate transparency or consultation, these costs are unnecessarily burdensome.
- 1.3. Projects under the Forging a Robust Ecosystem programme will undergo the process of identifying unnecessary regulatory issues that give burdens to the businesses, identifying potential issues according to the real cases and data, market information, best practices and produce recommendations to the related regulators to fasten the process of doing business and economy recovery of Malaysia.

2. OBJECTIVE

- 2.1 The purpose of appointing subject matter expert for this project is to assist in leading discussions and formulating guidelines based on the 'market information' approach for the relevant ministry and agency.

3. SCOPE OF WORK

- 3.1 Subject Matter Expert duties and responsibilities include, but are not limited to, the following:
 - 3.1.1 To lead discussion with ministry/ agency representatives.
 - 3.1.2 To support, advise and recommend necessary professional inputs to support the session.

4. DELIVERABLES

Advisory and inputs on every sessions. The duration of the program is for 3 months from the date the appointment is made from June 2021 to September 2021

5. TERMS OF PAYMENT

The total payment for the services provided is RM6,400.00 and payment will be made after the project is completed.

6. Confidentiality & Non-Disclosure Terms

The appointed expert agrees to hold in confidence and to cause their agents, representative, if any, to hold in confidence and not to disclose or reveal to any person or entity the information received in the due course of preparing the data, thematic papers and other consolidated reports without the clear and express prior written consent from the Malaysia Productivity Corporation (MPC).

Project	Work Scope	Details	Total Payment
Regulatory tools 'Market Information' of an agency under The Ministry Of Defense (MINDEF)	SME Fee	RM 800 x 8 days (1 day = RM400 x 2 hours)	RM6,400.00
TOTAL (RM)			6,400.00

End of terms.

MALAYSIA PRODUCTIVITY CORPORATION