

TERMS OF REFERENCE

APPOINTMENT OF REVIEWER (*PENYEMAK LAPORAN*) FOR #MYMUDAH PROJECT RECOMMENDATIONS FOR ROYAL MALAYSIAN CUSTOMS DEPARTMENT

A. BACKGROUND

MPC is an agency under the Ministry of International Trade & Industry, have been tasked to conduct #MyMudah Working Committee Series in support to The Special Taskforce to facilitate business (PEMUDAH). The appointment of reviewer will assist in reviewing the recommendations posed for the Royal Malaysian Customs Department meeting session.

B. SCOPE OF WORK

Minute Writer for this meeting is required to do the followings:

- i. To review and produce a ten (10) page recommendation report for #Mymudah (content only)
- ii. Arial font 12, 1.0 line spacing
- iii. To be submitted in 3 working days to MPC

C. TERMS OF APPOINTMENT

3 mandays to review and produce a recommendation report for Royal Malaysian Customs Department

Terms of payment calculated by number of pages recommendation report

D. DELIVERABLES

To submit a complete recommendation report for #Mymudah on Royal Malaysian Customs Department with the required format description.

E. TERMS OF PAYMENT

Payment per page is RM150.00 only. The payment for this task will be made upon the submission of the final reviewed recommendation report.

| TASK | Scope of Work | Rate Per Page | Quantity | Total Amount (RM) |
|---|--|---------------|----------|-------------------|
| To REVIEW #MYMUDAH PROJECT RECOMMENDATIONS FOR ROYAL MALAYSIAN CUSTOMS DEPARTMENT | <ol style="list-style-type: none">i. To review and produce a ten (10) page recommendation report for #Mymudah (content only)ii. Arial font 12, 1.0 line spacingiii. To be submitted in 3 working days to MPC | RM150.00 | 10 Pages | RM1500.00 |
| TOTAL AOUNT (RM) | | | | RM1500.00 |

End of terms.

MALAYSIA PRODUCTIVITY CORPORATION