convene
Smart. Simple. Secure.

Azeus Convene Quotation

Customer	**Malaysia Productivity Corporation (MPC)**
Attn	Datin Roseleena
Quotation Date	10-May 2021
Valid Through	30-June 2021
Our Reference	PQ26553-A
Hosting Platform	On-Cloud with SaaS hosting option

Overview: Convene

Azeus Convene (http://www.azeusconvene.com) is an award-winning paperless boardroom solution that enables corporate administrators and board members to collaborate on board papers and conduct board meeting via a central platform with mobile access. It streamlines the board meeting process and reduces security risks to data by providing directors easy and protected access to important information anytime and anywhere. Convene is developed and being commercially marketed by Azeus.

Features

Directors

- Access to most up-to-date board packs and meetings through tablets and web
- Review meetings and documents securely both online and offline, past and present
- Mark private and shared annotations, highlights, and notes on documents
- Join board meetings from remote locations via Internet
- Live presentation of documents during meetings
- Sign documents with eSignature

Administrators

- Collate electronic board packs with a single click
- Easy scheduling of meetings with auto invitations and notifications
- Instant distribution of board packs including last-minute updates
- Upload documents and meeting materials via easy drag-and-drop
- Keep track of document versions
- Export meeting as PDF for distribution and recordkeeping
- Support multiple boards and committees set up

Enterprise-Grade Security

- Secure data hosting on SSAE16 and ISO27001 compliant infrastructure
- Strong AES-256 encryption, authentication, and authorisation mechanisms
- Access permission setting to enforce document confidentiality
- Strong mobile security to protect data on mobile devices
- Auto and manual wiping of offline data on lost devices

Platform & Integration

- On-Cloud and SaaS hosting option

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The Company

Azeus is an Information Technology company with core business of providing software application solutions to our clients. Since the company's establishment in 1991, we have delivered more than 200 solutions or projects for more than 60 clients. We have built reliable mission-critical systems, such as those for law enforcement and public health authorities, which require more than 99% serviceability.

Our 20-year track record includes systems development and implementation; with services covering installation, configuration, integration with existing systems, user training, as well as data migration and conversion for smooth transition to our solutions.

CMMI Level 5

Azeus adheres to recognised quality standards and has ISO and Capability Maturity Model (CMM) / Capability Maturity Model Integration (CMMI) certifications. In 1997, Azeus achieved ISO 9001 certification for software consultancy services, software development and system integration services. Since 2002, Azeus' software development processes were regularly assessed with the highest maturity Level 5, according to the Capability Maturity Model Integration (CMMI) of the Software Engineering Institute (SEI).

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Proposed Service & Pricing

Software-as-a-Service SaaS (On-Cloud Hosted)

Deliverables

- Secure hosting service (ISO27001 and SSAE16 certified) with world-wide hosting options in Singapore, Ireland, US and Australia
- Base set up and configuration
- Data back-up
- Product updates and patches
- One training class for secretariats and administrators within the first year
- Helpdesk support (through phone and emails)
- Manuals, user guide and training documentation

Pricing for 33 users – Software-as-a-Service SaaS (On-Cloud Hosted)

Set Up and Configuration	**RM**
Base set up and configuration **special discount of RM2,100 from the standard fees of RM4,200*	2,000
Training	**RM**
Online training for secretariat & admin	-complimentary-
Director's induction training	-complimentary-
Annual Software License	**RM**
User License x 30 @ RM2,255 per user per annum **complimentary of 3 user licenses* **Total of 30 Users License** *(inclusive of security watermark and conversation feature)*	67,650 per annum

Pricing Summary	RM
Total First Year License and Service Fees	69,650
Total First Year License and Service Fees with Service Tax (6%)	**73,829**
Annual License and Service Fees after First Year	67,650 per annum
Annual License and Service Fees after First Year with Service Tax (6%)	**71,709 per annum**

Optional Add-ons	RM
Additional users	2,255 per user per annum
Optional On-Site Training (Secretary and administrators)	4,100 per session
Active Directory integration	4,100 per annum (+4,920 setup)
SharePoint connector	4,100 per annum (+4,920 setup)
Box.com connector	4,100 per annum (+4,920 setup)
MS Exchange connector	4,100 per annum (+4,920 setup)
Dropbox connector	4,100 per annum (+4,920 setup)
OneDrive connector	4,100 per annum (+4,920 setup)
Audio Video Conferencing **MPC is to provide the zoom pro license account where 1 Zoom pro license will allow 1 concurrent meeting* to be conducted	200 per user per annum (+4,100 setup)

Note:

1. Regarding training, (a) each training class will have duration of 2 hours;(b)unless otherwise agreed with the customer, all training classes will be conducted remotely through means such as Skype and Webex; (c)the customer is responsible for arranging training venue and equipment; and (d) for any onsite training are chargeable.
2. The above pricing is exclusive of any applicable taxes.

Billing

The initial invoice (which will cover all one-off fees and all annual fees for the first year or for the entire initial term subject to the customer's preference) will be sent after the actual service start date. Subsequent invoices will be sent at least 30 days prior to the commencement of the applicable billing period.

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