

# PROFORMA INVOICE

1st Revised



19 March 2021

## Malaysia Productivity Corporation

Level 2, MAA Tower  
No 5, Lorong Api-Api 1  
88000 Kota Kinabalu, Sabah.

Attention:

Puan Lee Wan Swanee

Pengurus

Telephone: +60 88 23 3245 Email: swanee@mpc.gov.my

## ROOM ACCOMMODATION

20 - 23 MARCH 2021

DATE	REQUIREMENT TYPE	UNIT	NIGHTS	UNIT NETT RATE*	NETT TOTAL (MYR)
ACCOMMODATION					
20/03/2021	Ybhg Dato Abdul Latif Bin Haji Abu Seman Room Type: Executive Premium Room	1	3	550.00	1,650.00
20/03/2021	En Wan Farid W Ahmad Room Type: Guest Room - Single	1	3	300.00	900.00
ESTIMATED GRAND TOTAL					2,550.00

\*Applicable Malaysian government or state taxes will be applied at the prevailing rate.

## PAYMENT SCHEDULE (All deposits / payments paid are non-refundable and non-transferable)

Upon signing this agreement, the client shall provide the hotel with Local Purchase Order (LPO) or Letter Of Undertaking (LOU) as a guarantee to undertake the estimated total room accommodation charges.

Estimated Grand Total Amount is based on calculation of current estimation only, and any variance reflected in actualized grand total amount must be settled in full at the end of your event with cash or credit card only.

Payments can be made either by **certified cheque**, made payable to **Pekah Hotels Sdn bhd**, or by **major credit card** as per the Standard Terms and Conditions (see Terms of Payment in the agreement), or by **Bank Transfer** to the following details:

Beneficiary Name : **Pekah Hotels Sdn Bhd**  
Account Name : **765-116265-0**  
Bank Name : **OCBC Bank (M) Berhad**  
Bank Address : **21 & 23 Jalan Pantai, 88000, Kota Kinabalu, Sabah, Malaysia**  
SWIFT CODE: **OCBCMYKL**

Should you require further assistance or clarification, please do not hesitate to contact us.

Thank you.

Yours sincerely,

**GRACE GOUKUM | SENIOR SALES MANAGER**

HILTON KOTA KINABALU

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