



Attn:

Mr. Edward Binty  
Productivity & Competitiveness Development Division  
Malaysia Productivity Corporation (MPC)  
Lorong Produktiviti Off Jalan Sultan  
46200 Petaling Jaya, Selangor.

## QUOTATION

Date: 13/02/2021

Item	Digital Marketing Services (Fb Page Management - 3 months Package)	Unit Per Month	Total (RM)
1	16 graphics with copywriting collaterals <ul style="list-style-type: none"> <li>Visuals or graphics produced with information given by client. We then post it in social media platform upon client approval.</li> </ul>	5,500.00	16,500.00
2	1 branding ad campaign worth of RM500 <ul style="list-style-type: none"> <li>Promote and create awareness on the page/post to reach out to targeted audience with the budget of RM500 included in the package.</li> </ul>		
3	1 session of product photography <ul style="list-style-type: none"> <li>One session of photography at client's office. Additional charges will be incurred for external studio photography outside of registered client's office area.</li> </ul>		
4	1 basic video collateral less than 1 minute <ul style="list-style-type: none"> <li>Basic video with less than 1 minute. Additional charges will be incurred for videography.</li> </ul>		
5	4 unbudgeted ad campaign collaterals <ul style="list-style-type: none"> <li>Campaigns ads will be produced according to clients' request based on available materials used for the 16 graphical ads. This additional campaign will use client's budget to further create hype on ads/campaigns.</li> </ul>		
6	Full page engagement <ul style="list-style-type: none"> <li>We will be improving public relation i.e., replying comments with the reply template given by client, maximize brand awareness, manage ad managers, execute &amp; monitor ads, generate weekly reports and troubleshoot ads setting.</li> </ul>		
	<b>TOTAL</b>		<b>16,500.00</b>

### Terms and Conditions

All services are supplied by the Supplier "TECHKNOW SOLUTIONS SDN BHD" to the Customer on the terms and conditions set out herein and no addition or variation to these terms and conditions will have any effect unless expressly agreed in writing.

The service fees are applicable on one Facebook page per quotation, and all marketing activities are performed on the Facebook social media platform only.

Change orders or briefing updates, amendments or changes requested by the Customer shall made in writing to the Supplier.

Quotation is valid for 30 days from the date stated. Price quoted do not include SST.

The invoice amount for the goods and services shall be paid in full within thirty (30) days from date of invoice upon services rendered.

This is computer-generated and no signature is required.