



**MPC(DMO) 600-3/2/42**

5 February 2021

YM Che Ku Amir Rizal Che Ku Mohd  
No. 43 Jalan 24  
Taman Sri Jelok  
43000 Kajang, Selangor.

Sir,

**APPOINTMENT AS A MEETING COORDINATOR FOR DIGITAL PRODUCTIVITY  
NEXUS (DPN) GOVERNING COMMITTEE MEETING NO. 1/2021**

With reference to the above, Malaysia Productivity Corporation (MPC), through Digital Productivity Nexus (DPN) would like to appoint you as a Meeting Coordinator for Digital Productivity Nexus (DPN) Governing Committee Meeting No. 1/2021.  
Details are as below:

<b>Project</b>	<b>MEETING COORDINATOR FOR DIGITAL PRODUCTIVITY NEXUS (DPN) GOVERNING COMMITTEE MEETING NO. 1/2021</b>
<b>Date</b>	10 February 2021 (Wednesday)
<b>Venue</b>	MPC / Online Platform: Zoom Meeting
<b>Payment terms</b>	<b>RM 1000.00/ meeting</b> - As stipulated in the Garis Panduan Kadar Bayaran Perkhidmatan Kepakaran (Bukan Perunding), Perbadanan Produktiviti Malaysia (MPC)

- Should you agree with the offer, please respond to MPC by signing the "Acceptance Form" in the accompanying page.
- Any inquiries regarding this matter please contact Ms. Nurul Fatihah Mohd Azlan at 012 9371650 or e-mail [nurulfatihah@mpc.gov.my](mailto:nurulfatihah@mpc.gov.my).

Thank you.

**"DRIVING PRODUCTIVITY OF THE NATION"**

Yours sincerely,

**(DR. HALIMAHTON SA'DIAH LET)**  
Digital Productivity Nexus  
Productivity Growth Department  
Malaysia Productivity Corporation (MPC)

## ACCEPTANCE FORM

To: Perbadanan Produktiviti Malaysia (MPC)  
 Lorong Produktiviti Off Jalan Sultan  
 46200 Petaling Jaya, Selangor  
 (U.P: Nurul Fatimah Mohd Azlan)

**APPOINTMENT AS A MEETING COORDINATOR FOR DIGITAL PRODUCTIVITY NEXUS (DPN)  
 GOVERNING COMMITTEE MEETING NO. 1/2021.**

With regards to the above matters,

I,.....hereby accept the offer by Malaysia Productivity Corporation  
 (MPC) as a **MEETING COORDINATOR FOR DIGITAL PRODUCTIVITY NEXUS (DPN)  
 GOVERNING COMMITTEE MEETING NO. 1/2021**

Thank you.

Signature:

( ..... )

Personal Information	
Name:	
Identification No:	
Organization:	
Position:	
Address:	
Telephone No. (Office):	
Telephone No. (HP):	
Email:	
Bank Account No:	
Bank Name:	