



MPC (PCD) 600-4/1/22

27 January 2020

Mr. Mohamad Izahar bin Mohamad Izham

Zaid Ibrahim & Co
Level 19, Menara Milenium,
Jalan Damanlela,
Pusat Bandar Damansara,
50940, Kuala Lumpur

Mr. Mohamad Izahar,

**APPOINTMENT AS THE SPEAKER FOR NATIONAL COMPETITIVENESS STRATEGY
WEBINAR SERIES 2021**

We hereby refer to the above subject.

2. We are pleased to inform that Malaysia Productivity Corporation (MPC), a statutory Body under the Ministry of International Trade and Industry (MITI) would like to appoint you as the speaker for National Competitiveness Strategy Webinar Series 2021. The details of the session are as follows:

Webinar Title : Sembang RIA

Proposed Date : February to March 2021

**Payment Term : Speaker- RM300/hour
Preparation of slides – RM200**

Total Payment : RM500/webinar

3. Should you agree with the offer, please return the completed 'Acceptance of Offer' form (as attached) to MPC.

4. Please do not hesitate to contact Ms. Rabiatul Hana Binti Ishak (Tel: 014-7169285; Email: rabiatalhana@mpc.gov.my) if you have any further enquiry.

Thank you.

Your sincerely,

(ATI DJAM SRI MONTOI)

Senior Manager
Productivity and Competitiveness Development Division
Malaysia Productivity Corporation (MPC)

ACCEPTANCE OF OFFER

APPOINTMENT AS THE SPEAKER FOR NATIONAL COMPETITIVENESS STRATEGY WEBINAR SERIES 2021

To:
Director General
Malaysia Productivity Corporation (MPC)
P.O. Box 64, Jalan Sultan
46904 Petaling Jaya
Selangor.
**(Attn to: Ms Rabiatal Hana Ishak;
Email: rabiatalhana@mpc.gov.my)**

ACCEPTANCE OF OFFER

Mohamad Izahar bin Mohamad Izham

I hereby agree to accept the offer from MPC on
the **appointment as the speaker** for the programme as follows:

Webinar Title : **Sembang RIA**
Proposed Date : **February to March 2021**
(tentative)
Payment Term : **Speaker– RM300/hour**
Preparation of slides – RM200
Total Payment : **RM500/webinar**

Personal particular details for payment purpose are as follows:

Signature : 

NRIC No. : 850120 - 10 - 5431

Account No : 1-14138-0042275-5

Bank Name : RHB Bank Berhad

Email : izahar.izham@zicolaw.com

Should you have any inquiry, please contact:

<u>Name</u>	<u>Tel</u>	<u>E-mail</u>
Ms. Rabiatal Hana Ishak	014-7169285	rabiatalhana@mpc.gov.my

APPENDIX A

1. RESPONSIBILITIES OF A SPEAKER

- a. Work with NCS T3 team to develop a session title and description
- b. Prepare materials and submit it preferably 2 days before event
- c. Provide speaker bio
- d. Meet specified deadlines (e.g: rehearsals, speaker bio submission, session description and final presentation submission)
- e. Deliver presentation on scheduled date and time, including responding to questions in the Q&A session, and, if applicable, respond to participants' inquiries post call.

2. PAYMENT TERM

The following table outlines the payment term per webinar session:

Webinar Title	:	SEMBANG RIA ELEMENT
Payment Term	:	Speaker– RM300/hour Preparation of slides – RM200
Total Payment	:	RM500/webinar

3. TENTATIVE DATE FOR NATIONAL COMPETITIVENESS WEBINAR SERIES – SEMBANG RIA

No.	Webinar Title	Date*	Remarks
1.	ELEMENT 1 PROBLEM STATEMENT	4 th Feb 2021	Done
2.	ELEMENT 2 OBJECTIVES	10 th Feb 2021	
3.	ELEMENT 3 OPTIONS	18 th Feb 2021	
4.	ELEMENT 4 IMPACT ANALYSIS	25 th Feb 2021	
5.	ELEMENT 5 CONSULTATION	4 th March 2021	
6.	ELEMENT 6 CONCLUSION AND RECOMMENDATIONS	11 th March 2021	
7.	ELEMENT 7 STRATEGY FOR IMPLEMENTATION	18 th March 2021	