

**MPC.600-4/1/13**

22 January 2021

Dr. Izhar Che Mee  
16, Jalan Kemboja 5,  
Bukit Beruntung,  
48300 Rawang  
Selangor

*Dr Izhar,*

**APPOINTMENT AS THE SUBJECT MATTER EXPERT (SME) FOR THE BEHAVIOURAL INSIGHTS PROJECT IN IMPROVING COVID-19 STANDARD OPERATING PROCEDURES (SOP) COMPLIANCE AT THE JETTY OF KUALA KEDAH, KUALA PERLIS AND KUAH MALAYSIA**

2. With reference to the subject mentioned above, Malaysia Productivity Corporation (MPC) an agency under Ministry of International Trade and Industry (MITI) would like to offer and appoint you as the Subject Matter Expert as follows:

<b>Programme</b>	<b>Behavioural Insights Project In Improving Covid-19 Standard Operating Procedures (SOP) Compliance at the Jetty of Kuala Kedah, Kuala Perlis and Kuah Malaysia</b>
<b>Timeline</b>	Jan – April 2021
<b>Payment Terms</b>	RM 2,000 per day (total RM20,000) (10 working days only)  (As at Project Quotation provided by your good self dated 19 Jan 2021)
<b>Project Duration</b>	3 months
<b>Scope of Work</b>	Refer to Terms of Reference (Refer to <b>Appendix 1</b> )

3. Subject to the terms and conditions as mutually agreed upon by both parties, the Subject Matter Expert hereby agrees to undertake and perform the responsibilities as described in Term of Reference (TOR).

**TRANSFORMATION . INNOVATION . PARTNERSHIP**

(Sila rujuk bilangan surat ini apabila menjawab)

4. Should you agree with the offer, please respond to MPC by signing the Acceptance Form (**Appendix 2**) and return to us by 25 January 2021. Any inquiries regarding this matter, please contact En Mohd Hilmi M Idris at 019-288 2539 or email to hilmi@mpc.gov.my.

Thank you.

"BY OF THE NATION"



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**(MOHAMAD AZROL MOHAMAD DALI)**  
for Director General,  
Malaysia Productivity Corporation (MPC)

## Appendix 2: Acceptance Form

Our ref. :  
MPC ref. : MPC.600-4/1/13

Director General  
Malaysia Productivity Corporation (MPC)  
Lorong Produktiviti, Jalan Sultan  
46200 Petaling Jaya, Selangor  
(Attn: Mohd Hilmi M Idris, emel: hilmi@mpc.gov.my)

### ACCEPTANCE OF THE APPOINTMENT AS THE SUBJECT MATTER EXPERT (SME) FOR THE BEHAVIOURAL INSIGHTS PROJECT IN IMPROVING COVID-19 STANDARD OPERATING PROCEDURES (SOP) COMPLIANCE AT THE JETTY OF KUALA KEDAH, KUALA PERLIS AND KUAH MALAYSIA

With regards to the above matter, I hereby accept the above appointment and its terms of reference, as offered by Malaysia Productivity Corporation (MPC).

<b>Name</b>	Izhar bin Che Mee
<b>Designation</b>	-
<b>Organisation</b>	-
<b>Bank Account Number</b>	12207020166326
<b>Bank Name</b>	Bank Islam Berhad
<b>Email Address</b>	drizhar@drizhar.com
<b>Mobile Number</b>	0102955030

Thank you.

**DR. IZHAR CHE MEE**  
(620422-10-6479)

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Name : Izhar bin Che Mee

Date : 23/1/2021