

# PROJECT QUOTATION

## BEHAVIOURAL INSIGHTS PROJECT IN IMPROVING COVID-19 STANDARD OPERATING PROCEDURES (SOP) COMPLIANCE AT THE JETTY OF KUALA KEDAH, KUALA PERLIS AND KUAH MALAYSIA, JAN – MARCH 2021

### SCOPE OF WORKS FOR SUBJECT MATTER EXPERT (SME)

Bil.	Scope of Work	No. of Man-Days	RM/ Man-Day	Total (RM)
1.	<b>Preparation:</b> Mapping the background of issue's concerned (baseline). This includes validate and verify the issue with relevant authorities. Series of engagement with other stakeholders e.g terminal and ferry operators, tourist agents, tenants etc are expected to gather more information	3	2,000	6,000
2.	<b>Execution:</b> Key activities which involve collecting best practices information pertaining to the issues prior to recommendation for improvement using BI approaches. This includes designing suitable tools and facilitating the intervention session e.g talk, briefing and workshop to the target groups	4	2,000	8,000
3.	<b>Reporting:</b> Prepare a report of the project's outcomes summarising all the activities, intervention and recommendation for improvement,	3	2,000	6,000
	<b>TOTAL</b>	10		20,000

NAME : IZHAR BIN CHE MEE

COMPANY : -  
& DESIGNATION  
(If applicable)

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48300 RAWANG, SELANGOR

CONTACT NO. : 0102955030

SIGNATURE : 

DATE : 19/1/2021

#### Note:

1. One man-day is equivalent to 8 man-hours.
2. All efforts and activities required to deliver the tasks as stated in the scope of works shall be transpired to the man-days
3. The secretariat has the right to convert the unit of man-day to man-hour or vise-versa for administrative purposes with no changes to the total amount.
4. The price quoted is inclusive of transportation, accommodation and meal expenses.
5. The quotation is valid for 3 months