



PERBADANAN PRODUKTIVITI MALAYSIA (MALAYSIA PRODUCTIVITY CORPORATION)

Peti Surat 64, Jalan Sultan, 46904 Petaling Jaya, Selangor D.E., Malaysia

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Lorong Produktiviti, Off Jalan Sultan, 46200 Petaling Jaya, Selangor D.E. Malaysia.

<http://www.mpc.gov.my>

(Badan Berkanun di bawah Kementerian Perdagangan Antarabangsa dan Industri – MITI)



MPC (PCD) 100-4/1/10

27 January 2021

En. Mohd Shahidi bin Ismail
A-17-15 Trefoil @ Setia City
Jalan Setia Dagang AH U13/AH
40170 Shah Alam
Selangor

En. Mohd Shahidi,

**LETTER OF APPOINTMENT AS AN EXPERT FOR COMPETITIVENESS STRATEGY:
DEEP DIVE FOR 2 WCY 2020 INDICATORS PROJECT**

The above matter refers.

2. PEMUDAH, the Special Task Force to Facilitate Business, together with Malaysia Productivity Corporation (MPC) as the Secretariat for PEMUDAH, have been mandated by the Government of Malaysia to facilitate the ease of doing business through a public-private sector collaboration to drive Malaysia's global competitiveness, productivity, efficiency and sustainability both in the public and the private sectors.

3. PEMUDAH and MPC are embarking on initiatives to improve competitiveness in Malaysia as reported in the International Institute for Management Development (IMD)'s World Competitiveness Yearbook 2020 (WCY 2020) and other international competitiveness report.

4. The initiative will encompass a comprehensive review of the current competitiveness-related government policies being implemented by Ministries and other Agencies which are correlated to the factors of competitiveness in WCY 2020. Based on the review findings, recommendations will be formulated by PEMUDAH jointly with MPC which will be presented to the Government to improve competitiveness-related policies.

TRANSFORMATION • INNOVATION • PARTNERSHIP

5. MPC is pleased to extend our invitation to appoint your goodself as an expert for the above project to understand the existing situation and proposed recommendations based on these two criteria; Youth Unemployment and Youth Exclusion under Factor Economic Performance, Sub-factor Employment, to the stakeholders such as MPC and other related Ministry and Agency.

6. The Terms of Reference of the appointment is attached herewith. We would appreciate if you could complete the information in the reply slip attached and return it to the secretariat by Thursday, 28 January 2021. Thank you.

“DRIVING PRODUCTIVITY OF THE NATION”

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Muzaffar' followed by a dot.

(MOHAMAD MUZAFFAR ABDUL HAMID)
Deputy Director
Productivity & Competitiveness Development Division (PCD)
Malaysia Productivity Corporation (MPC)

REPLY SLIP

I, the undersigned, hereby agree to accept the above appointment as an expert including its terms and conditions stated herein:

Personal Information	
Name	
IC No.	
Address	
HP No.	
Email	
Name of Bank	
Bank Account No.	

Signature

.....
Date:

Kindly return the signed and completed reply slip via email to
nuraizah@mpc.gov.my (017-3872284)

TERMS OF REFERENCE (TOR)

MPC will commission the services of **Mohd Shahidi bin Ismail** to analyse and produce a report in accordance with the following terms and conditions:

1) Focus Areas of Report

- Two (2) criteria assessed on Malaysia's performance in the World Competitiveness Yearbook 2020 (WCY 2020); **Youth Unemployment & Youth Exclusion.**

2) Payment

- Consultation/Expert fees of RM18,000 (Ringgit Malaysia Eighteen Thousand only) will be paid to you upon the successful completion of the report, slide and presentation to the stakeholders (sharing/webinar session).

3) Output & Deliverable

- Full report, slide
- Sharing & Consultation to stakeholders

4) Deadline for Submission Report to MPC

Report & slide are required to be submitted and received by MPC as stated in project timeline

5) Project Timeline

ACTIVITY	FEBRUARY 2021				MARCH 2020		
	W1	W2	W3	W4	W1	W2	W3
A. REPORT DEVELOPMENT							
Definition and Background of Criteria/Indicator		■					
Review Existing Policy/Regulation Related to Criteria			■				
Identify Key Authorities/Regulators			■				
Identify Key Drivers which Influence the Criteria/Indicator				■			
Proposed Recommendation for Improvement					■		
B. FINAL REPORT							
Draft Report					■		
Final Report Submission						■	
C. SHARING SESSION							
Sharing with Stakeholders						■	■
Webinar						■	■