

SERVICE DELIVERABLES FORM (PHPN)

Name : ANICETA V TAN
IC Number : 640417-65-5068
Month : December 2020 (From Nov 28 to Dec 13)

No	Date	Total Hours Clocke d	Amount Charge s (RM)	Relevant Writing Materials (RM)	Minut es Writin g (RM)	Deliverables
A. Launch of the 5th Book and CEO Forum on MyHDW						
	1 Dec					<ol style="list-style-type: none"> 1. Disseminate the poster as reminder to the PHPN whatsapp groups. 2. Feedback on the draft of launching video
	1 Dec	1 hr	200.00			<ol style="list-style-type: none"> 3. Update Dato' J and Dr Maha on the status of registration for them to remind their circle of friends.
	1 Dec	1 hr	200.00			<ol style="list-style-type: none"> 4. Emcee for Rehersal for the launching (11 – 12)
	1 Dec	1 hr		100.00		<ol style="list-style-type: none"> 5. Prepared PHPN questions for Dr Arasu as one of the panelists (In the folder – 1)
B. Fair Pricing – for MOH (Different Appointment Letter)						
	Dec 1	2 hrs	400.00			<ol style="list-style-type: none"> 6. Followed up on Fair Pricing Meeting scheduled on Dec 9, am. <i>(Meeting was cancelled because of Dr Maha's availability. Draft of email invites to new attendees (IHM and MOH) as well as attendees of the 1st meeting that were submitted to MPC were not released.)</i>
C. DRG - Diagnosis-Related Group (Different Appointment Letter)						
	Dec 1					<ol style="list-style-type: none"> 7. Followed-up on DRG meeting scheduled on Dec 10 as well as the person to invite for the meeting.
	Dec 3	5 hrs	1000.00			<ol style="list-style-type: none"> 8. Drafted email invite to Dear Dr Sng Kim Hock President of the Association of Specialists in Private Medical Practice (ASPMP)/ also applicable for the invite to Dr Vasu Pillai (Slide 4)

	Dec 5				9. Coordinated with the Chairperson/Dr Maha on the meeting invite for the new attendees (slide 7)
	Dec 5				10. Drafted email invite to the attendees for those who have already attended the meeting after 1st meeting and sent the invite after Syafina's approval. (slide 8)
					11. Coordinated with the Chairperson/Dr Maha on the meeting invite for the new attendees
	Dec 7				12. Acknowledged RSVPs from Rachel, Lai Leng Leng, Erica, Prof Zaini
	Dec 8				13. Received and acknowledged RSVP of Dr Harshinder and updated the secretariat.
	Dec 8				14. Informed Dr Maha about the rsvp of Dr Vasu and Dr Sng. He helped call them and updated me that they will come. Then informed MPC that they will receive the rsvp soon.
	Dec 12				15. Followed up with Dr Maha to advise if he wants to organize meeting with the next set of stakeholders LIAM and patient groups after discussion with Dato'.
	Dec 10	30 minutes	100.00		16. Summarized for Safarwan a short description of the meeting today. (Slide 25)

D. UNTIL

	Dec 2	1 hr	200.00		17. Drafted email to the Ambassador regarding the progress of their proposal for 4 apps to MPC (Slide 3)
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E. ARIA (Asia Research and Innovation Alliance)

	Dec 3	1 hr	200.00		18. In Progress - Research on ARIA as per the request of Syafina who provided the ARIA slides.
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F. CKAPS – Sessions by Zul Rafique and Partners

	Dec 4				19. ZRP Session with SME Corp (Slide 6)
	Dec 8 -9				20. Follow up with Ms Jamna Tan, NZ HiCom regarding her missed session.
	Dec 13	3 hr	600.00		21. Received reply from Jamna Tan 22. Updated MPC and Falisa to wait for the date and time of the session 23. Received a call from Jamna where i explained what the initiative is for and to ask here prefered date and time which she gave as Dec 14, Monday, 10 am. 24. Drafted an email and sent to Jamna to further give details as per her request. (Slide 26) 25. Reminded ZRP of the meeting on Monday (Slide 29)

	Dec 14					26. ZRP Session with Jamna Tan (10 am)
G. CKAPS – PH-VAS						
	Dec 3					27. Sent "Princecourt" from PH Vas – CKAPS to Hj Arman for him to coordinate the session
	Dec 9	1 hr	200.00			28. Informed the team about Integrated Oncology Centre KL and asked if it is CKAPS or otherwise. 29. Forwarded IOC KL to Hj Arman to be taken up to CKAPS. (Pending to "submit" PH VAS form for Prince Court and Avicena.)
H. Aged Care with World Bank						
	Dec 4	1 hr	200.00			30. Edited the Google Form to have more details for the aged care operators to fill in
	Dec 4	1 hr	200.00			31. Draft email to all <u>state representatives</u> for the virtual meeting for 3 nights as per request by Syafina. (Slide 5) 32. Re-draft email to <u>direct the email to Delren</u> (Slide 11)
	Dec 7					33. Drafted email invite for Dr Yap Wei Aun (Slide 12)
	Dec 8	1 hr	200.00			34. Responded to Dr Yap's request to add Dewen Wang from WB. Relayed message tto MPC and added him in the group after Syafina's approval. (Slide 27)
	Dec 8					35. 1st Online meeting with the Aged Care Operators in Central region (8:30 – 10:30 pm) (Slide 13)
	Dec 8					36. Compiled the questions of attendees for reference. (slide 14 and 15)
	Dec 9	2 hrs	400.00			37. 2nd Online meeting with the Aged Care Operators in (8:30 – 10:30 pm) (Slide 20) 38. Copied all the comments during the session (Slide 21 – 22)
	Dec 10	2 hrs	400.00			39. 3rd online meeting with the Aged Care operators (8:30 – 11:00 pm) (slide 28)
I. PH - VAS						
	Dec 4	1 hr	200.00			40. Coordinate with Mr Azif for PH VAS with the Adventist Hospital.
	Dec 6 - 7			100.00		41. Sent acknowledgement email to Mr Albin Phua and informing of advisors' queries (slide 16 and 17)

	Dec 7	1 hr	200.00		42. Coordinated the availability of Mr Azif and Mr Phua (Adventist). Proposed Saturday as per Mr Azif preference but since Saturday is not ok for Mr Azif, asked for alternative until Wed 7pm was agreed by both parties (Slide 10)
	Dec 9	1 hr	200.00		43. Online session (7 – 8 pm) (Slide 19)
	Dec 9	30 minutes	100.00		44. Forwarded to Hj Arman if IOC KL case is under CKAPS. 45. When he said yes but not the tax, I emailed Timothy Change Informed the Advisors' group who can help advise Integrated Oncology Centre (KL) regarding its query on applicable tax incentives for development of a new private hospital. (Slide 18) 46. Followed up with MPC for advisor for Incentives or if preferred to be reassigned. (Dec 10) (Safarwan to advise Incentive Advisor for Adventist and Integrated Oncology Centre KL)

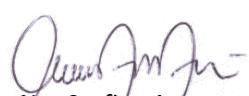
J. Technology and Innovation Team (T & I)

	Dec 8	2 hrs	400.00		47. Reviewed my written notes and drafted the minutes of the T and I team update meeting held on Oct 30 meeting. Submitted to Safarwan. (In the folder – 2)
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K. Nexus Governing Committee (NGC 2nd and last meeting in 2020)

	Dec 12	1 hr			48. Drafted the Minutes, Agenda (in the folder – 4) and Attendance List (in the folder – 3) in preparation for the confirmation of the following from the secretariat and Dato' J: <ul style="list-style-type: none"> • Date • Venue • Attendees besides the leader and co-leader of the WF, T&I and RR teams.
		4 hrs	800.00		49. Follow up with Champion & NGC members for the meeting 50. Coordinate the meeting and venue for the meetings
		TOTAL	6800.00	200.00	

Disahkan oleh:



Nur Syafina Anuar
Pengurus
Productivity Growth

Productivity & Competitiveness Development (PCD)



Aniceta V. Tan