

MPC (DMO) 100-12/4/6

13 October 2020

Dr Ir Tan Yean Chin
 Senior Director / Founder
 G&P Professionals Sdn Bhd
 2 Jalan Damai Kasih 10
 Alam Damai Kuala Lumpur
 012-2894933

Dear Dr Ir Tan,

APPOINTMENT AS A PANELIST FOR WEBINAR SERIES ON ADOPTION OF TECHNOLOGY SOLUTIONS AMONG PROFESSIONAL SERVICE PROVIDERS

With reference to the above subject, Professional Services Productivity Nexus (PSPN), Malaysia Productivity Corporation (MPC) would like to appoint you as a panelist for Webinar Series on Adoption of Technology Solutions among Professional Service Providers as per detailed below:

PROGRAM	WEBINAR SERIES ON ADOPTION OF TECHNOLOGY SOLUTIONS AMONG PROFESSIONAL SERVICE PROVIDERS		
DURATION	2 Months (November – December 2020)		
PAYMENT TERMS	No.	Scope of Work	Payment Terms
	1.	Panelist (1 hour per session)	RM500 / session
SCOPE OF WORK	Please refer the Terms of Reference (TOR) as per Appendix 1		

2. Should you agree with the offer, please respond to MPC by signing the Acceptance Letter as per Appendix 2.

3. Any inquiries regarding this matter please contact Puan Azhani Ismail at 016 - 3549115 or email to azhani@mpc.gov.my.

Thank you.

“DRIVING PRODUCTIVITY OF THE NATION”

Yours sincerely,



(Nor Halisa Mohamad Halil)
 for Director-General
 Malaysia Productivity Corporation (MPC)