

MPC (DMO) 600-3/2/3

23 November 2020

Pn. Jamaliah Daud
No. 2 Jalan Teratak U8/96G,
Bukit Jelutong, Shah Alam,
40150 Selangor.

Puan,

**APPOINTMENT AS A SPEECH INPUT WRITER FOR LAUNCHING OF HANDBOOK ON
TECHNICAL DESIGN REFERENCE FOR DISASTER PREPAREDNESS IN SETTING UP
NEW HIGH-RISE PRIVATE HOSPITAL**

The above subject refers.

2. We are pleased to inform that Malaysia Productivity Corporation (MPC), a statutory body under the Ministry of International Trade and Industry (MITI) would like to appoint you as a speech input writer Launching of Handbook on Technical Design Reference for Disaster Preparedness in Setting Up New High-Rise Private Hospital.

3. Details of the appointment are as stated below

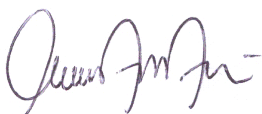
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|----------------|---|--|
| Speech | : | 1. YB Dato' Sri Adham Bin Baba 2. YBhg. Dato' Jacob Thomas 3. YBhg. Dato' Abdul Latif Haji Abu Seman |
| Date | : | 30 November 2020 |
| Payment | : | RM 200/page x 5 pages/speech |
| Format | : | Font Arial, Size 14 |

4. Should you agree with the offer, please complete and return the "Acceptance of Offer" form attached as Appendix 3. Any inquiries regarding this matter please contact Mr. Safarwan Mohd Suhaimi at 0194434801 or e-mail at safarwan@mpc.gov.my.

Thank you.

"DRIVING PRODUCTIVITY OF THE NATION"

Yours sincerely,



(Nur Syafina Anuar)

for Director General

Malaysia Productivity Corporation (MPC)