

**MPC(DMO) 600-3/2/42**

6<sup>th</sup> November 2020

Malaysian National Computer Confederation  
Unit 916, 9th Floor, Block A  
Damansara Intan  
1 Jalan SS20/27  
47400 Petaling Jaya  
Malaysia  
(Attn: Prof. Dr. Ahmad Zaki Abu Bakar)

Sir,

**APPOINTMENT AS A TECHNICAL EXPERT ON DIGITAL STARS FRAMEWORK**

With reference to the above, Malaysia Productivity Corporation (MPC), through Digital Productivity Nexus (DPN) would like to appoint you as a technical expert on Digital STARS Framework. Details as below:

<b>Project</b>	<b>TECHNICAL EXPERT ON DIGITAL STARS FRAMEWORK</b>
<b>Venue</b>	MPC premises or wherever deemed appropriate and through other means of communication.
<b>Payment terms</b>	<b>RM 2000.00 per man days</b> - As stipulated in the Garis Panduan Kadar Bayaran Perkhidmatan Kepakaran (Bukan Perunding) di Perbadanan Produktiviti Malaysia (MPC)
<b>Project duration</b>	November-December 2020 (9 man days)

2. The deliverables of RM18,000 **including** the following items:

- i) **Pre-Internship preparation course for selected interns**
  - a) Ethical mindset and professional behaviors course;
  - b) Digital Technical skills course; and
  - c) Project Management course
- ii) **Pre-Internship briefing**
  - a) Pre-Internship briefing for registered organizations; and
  - b) Pre-Internship briefing for supervisors.
- iii) **Reflection**
  - a) Program evaluation & Reflection; and
  - b) Post Internship briefing.

3. Should you agree with the offer, please respond to MPC by signing the acceptance form as in Appendix 1.

Thank you.

**“MEMACU PRODUKTIVITI NEGARA”**

Sincerely,

A handwritten signature in black ink, appearing to read "Suhami Hamad".

**(SUHAIMI HAMAD)**  
for Director-General  
Malaysia Productivity Corporation (MPC)