

MPC(DMO) 600-3/2/42

6th November 2020

Malaysian National Computer Confederation
 Unit 916, 9th Floor, Block A
 Damansara Intan
 1 Jalan SS20/27
 47400 Petaling Jaya
 Malaysia
 (Attn: Prof. Dr. Ahmad Zaki Abu Bakar)

Sir,

APPOINTMENT AS A TECHNICAL EXPERT ON DIGITAL STARS FRAMEWORK

With reference to the above, Malaysia Productivity Corporation (MPC), through Digital Productivity Nexus (DPN) would like to appoint you as a technical expert on Digital STARS Framework. Details as below:

Project	TECHNICAL EXPERT ON DIGITAL STARS FRAMEWORK
Venue	MPC premises or wherever deemed appropriate and through other means of communication.
Payment terms	RM 2000.00 per man days - As stipulated in the Garis Panduan Kadar Bayaran Perkhidmatan Kepakaran (Bukan Perunding) di Perbadanan Produktiviti Malaysia (MPC)
Project duration	November-December 2020 (9 man days)

2. The deliverables of RM18,000 **including** the following items:

- i) **Pre-Internship preparation course for selected interns**
 - a) Ethical mindset and professional behaviors course;
 - b) Digital Technical skills course; and
 - c) Project Management course
- ii) **Pre-Internship briefing**
 - a) Pre-Internship briefing for registered organizations; and
 - b) Pre-Internship briefing for supervisors.
- iii) **Reflection**
 - a) Program evaluation & Reflection; and
 - b) Post Internship briefing.

3. Should you agree with the offer, please respond to MPC by signing the acceptance form as in Appendix 1.

Thank you.

“MEMACU PRODUKTIVITI NEGARA”

Sincerely,

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke.

(SUHAIMI HAMAD)
for Director-General
Malaysia Productivity Corporation (MPC)