



MPC(DMO)600-3/2/40

6th November 2020

Mr. Lee Boon Teck

Malaysia Automation Technology Association (MATA)

Wisma FMM, No. 3

Persiaran Dagang PJU 9

Bandar Sri Damansara

52200 Kuala Lumpur

Dear Mr. Lee,

APPOINTMENT AS SPEAKER FOR MACHINERY & EQUIPMENT PRODUCTIVITY NEXUS (MEPN) WEBINAR ON AWARENESS PROGRAM FOR M&E INDUSTRY

With reference to the above subject, Malaysia Productivity Corporation (MPC) would like to appoint you as speaker as per detailed below:

Program	Machinery & Equipment Productivity Nexus (MEPN) Webinar on Awareness Program for M&E Industry
Duration	November - December 2020
Fee	RM500.00 per session
Scope of Work	Terms of Reference (TOR) as per attachment A

2. Should you agree with the offer, please respond to MPC by signing the Acceptance Form as per attachment B.

3. Any inquiries regarding this matter please contact Mr. Abdul Rahman Kamis at 013-369 3243 or e-mail to arahman@mpc.gov.my.

Thank you.

“DRIVING PRODUCTIVITY OF THE NATION”

Yours sincerely,

(DR. MAZLINA SHAFI'I)

Deputy Director

Malaysia Productivity Corporation (MPC)

cc : **Mr. Mac Ngan Boon**

Champion

Machinery & Equipment Productivity Nexus (MEPN)