

APPENDIX 1



**TERMS OF REFERENCE (TOR)
APPOINTMENT AS THE TECHNICAL EXPERT TO DEVELOP PROGRAMME
FRAMEWORK FOR AGROFOOD INDUSTRY 4.0 COACHING**

NOVEMBER 2020

TERMS OF REFERENCE

1.0 Background

As land for agriculture becomes increasingly scarce, technology adoption has been the key driver to boosting agro-food yield and profitability around the world. The Blueprint calls for the development of tailored technologies that are suitable and cost efficient for small local players, such as digital tools from drones, robotics, remote sensing and cloud-based farm management systems under precision farming. To ensure SMEs understand the importance of technological improvements and are receptive to new ways of working with the tailored technology, information on programmes focused on technology adoption for agro-food players will be disseminated. Such this programme framework will be used as a guidance to conduct coaching programme.

2.0 Roles and Responsibilities

Scope of Work	Day
To conduct desk review on the subject	1
To prepare a programme framework	3
To present the propose programme framework to MPC or Nexus Governing Committee	1
Submission of final draft of the programme framework	1

3.0 Project Timeline

The duration for the project is effective from the date of signing the acceptance letter and should be completed by 30 November 2020.

4.0 Payment Terms

An honorarium for the service rendered will be as follows:

Phase	Activities	# of man-days	Rate per man-day (RM)	Total (RM)
Phase 1	Submission of first draft of the programme framework	2	2,000.00	4,000.00
Phase 2	Submission of final draft of the programme framework	4	2,000.00	8,000.00
TOTAL				12,000.00

Note:

- i. The appointed service provider shall deliver the assigned job scope, as specified in roles and responsibilities stated above, where the tasks must be achieved.
- ii. The payment will be made according to the phases and submission of the report accordingly.

5.0 Deliverables

A programme framework to improve the awareness of agro-food players of technology application and how these technologies can add value to their organization and to assist them in producing their implementation blueprint.

6.0 Secretariat

Agro-Food Productivity Nexus
Productivity Growth Division
Malaysia Productivity Corporation