



MPC (DMO) 600-4/1

12 October 2020

YBhg. Datuk Ar Ezumi Harzani Ismail
Pertubuhan Arkitek Malaysia (PAM)
99L, Jalan Tandok, Bangsar
59100 Kuala Lumpur.

YBhg. Datuk,

**APPOINTMENT AS FACILITATOR FOR WORKSHOP TO DEVELOP PLANNING APPROVAL
(KM) GUIDELINE FOR CLOSED-SIDED POULTRY HOUSE**

We are pleased to inform you that Malaysia Productivity Corporation (MPC) will be conducting a Workshop to Develop KM Guideline for Closed-Sided Poultry House. As such we would like to appoint you as the facilitator for the workshop that will be held as per details below;

Program	: Workshop to Develop KM Guideline for Closed-Sided Poultry House
Date	: 13 – 15 November 2020
Venue	: Pulse Grande Hotel, Putrajaya

An honorarium for the service rendered is RM2,000 per man-days and the payment will be paid after the program. Should you agree to accept this offer and the term of reference (Appendix 1), please fill in the acceptance form (Appendix 2) and return to us by 19th October 2020.

Should you need further clarification regarding this appointment please contact Puan Nur Fatimah Mohd Zaki at 011 1019 0313 or e-mail at nurfatimah@mpc.gov.my.

Thank you.

“DRIVING PRODUCTIVITY OF THE NATION”

Yours sincerely,

(MOHAMAD NORJAYADI TAMAM)

Deputy Director
Delivery Management Office
for Director General
Malaysia Productivity Corporation