



MPC (PCD) 600-4/1/16

26 October 2020

Datuk Ar. Ezumi Harzani bin Ismail  
Arkitek MAA Sdn Bhd  
3A – 21, Level 21 Tower 3A  
Plaza Sentral, Jalan Stesen Sentral 5  
50470 Kuala Lumpur

YBhg Datuk,

**APPOINTMENT AS TECHNICAL EXPERTS FOR PROJECT RECOMMENDATIONS TO  
RESOLVE DCP ISSUE**

The above subject refers.

2. We are pleased to inform that Malaysia Productivity Corporation (MPC), would like to appoint you as one of the technical experts as follows:

<b>Project name</b>	<b>:</b> <b>Recommendations to Resolve DCP Issue:</b>
	1) Inconsistency between regulations and practice in obtaining planning permission
	2) Unclear procedures of landscaping
	3) Delay in obtaining BOMBA and DOSH clearance
<b>Fee</b>	<b>:</b> <b>RM2,000.00 per day</b>
<b>Working Days</b>	<b>:</b> <b>6 days</b>
<b>Terms of Reference</b>	<b>:</b> <b>Appendix 1</b>

3. Should you agree with the offer, please return the acceptance of the offer to MPC by signing off the "Acceptance of Offer" form in the accompanying page.

4. Any inquiries regarding this matter, please contact Ms Khalidatul Asrin Abdul Aziz at 012 5525439 or email [asrin@mpc.gov.my](mailto:asrin@mpc.gov.my) .

Thank you.

Yours sincerely,

  
**(MOHAMAD MUZAFFAR ABDUL HAMID)**

For Director General  
Malaysia Productivity Corporation (MPC)

**TRANSFORMATION . INNOVATION . PARTNERSHIP**

*(Sila rujuk bilangan surat ini apabila menjawab)*

**TERMS OF REFERENCE (TOR)**  
**TECHNICAL EXPERTS FOR PROJECT RECOMMENDATION TO RESOLVE**  
**DEALING WITH CONSTRUCTION PERMITS (DCP) ISSUES:**

1. Inconsistency Between Regulations and Practice in Obtaining Planning Permission
2. Unclear Procedures of Landscaping
3. Delay in Obtaining BOMBA and DOSH Clearance

---

**1.0 Scope of Work**

- 1.1 To facilitate the discussion session in order to get input from the participants.
- 1.2 To support, advise and recommend necessary professional inputs to support the session.
- 1.3 To attend any pre or post workshop discussion with the Technical Working Group Dealing with Construction Permits (TWGDCP) secretariat.
- 1.4 To prepare a brief report or notes of discussion to gather all the inputs discussed during the session.

**2.0 Duration of the Appointment**

The duration of the appointment is effective from October to December 2020.

**3.0 Payment Terms**

The total of payment for the service rendered will be **RM12,000.00** inclusive of all tax imposed (RM2,000 per man-days) and the payment will be paid at the end of the programme.

**4.0 Deliverables**

Report on the session.

**Prepared by:**

**Secretariat Technical Working Group  
Dealing with Construction Permits (TWGDCP)**