

INVOICE

CLIENT ACCOUNT		INVOICE NO.	MPC/NCSWS/061/MAR/2021
MALAYSIA PRODUCTIVITY CORPORATION		VERSION	0
Lorong Productiviti, Jalan Sultan, 46200, Petaling Jaya, Selangor.		CLIENT'S REF.	LPO008980-00
Website: www.mpc.gov.my		INVOICE DATE	8-Mar-21
: Ms. Shanthini Tamadoram Productivity & Competitiveness Development (PCD)		QUOTATION REF.	MPC/NCSWS01/DEL/01/21
: +603 7955 7266 shanthini@mpc.gov.my		PAGE(S)	1

No	Description	Qty	Cost	Subtotal (RM)	Amount (RM)
JOB TITLE: SERVICE FEE FOR RAPPORTEUR FOR 10 SESSIONS ON NCS WEBINAR SERIES 2021					
APPOINTMENT LETTER : MPC.600-7/3/47 PCD dated 19 January 2021					
A	SCOPE OF WORK	10.00	750.00	7,500.00	7,500.00
Scope of work & deliverables for Rapporteur:- 1. To attentively listen and prepare a detailed report of the webinar session. 2. To note down all Q&A during the webinar session 3. Produce a report with maximum of 5 pages 4. Arial font 12 5. 1.5 line spacing 6. To be submitted in 3 working days to MPC 7. To submit a complete rapporteur report with the required format description					
B	REPORTS COMPLETED (TITLE)				
1. Introduction to Behavioural Insights dated 27 January 2021 / 2 hours / 10 Pages 2. Introduction to Behavioural Insights dated 29 January 2021 / 2 hours / 10 Pages 3. Introduction to Behavioural Insights dated 17 February 2021 / 2 hours / 10 Pages 4. Developing Talent For Productivity dated 3 February 2021 / 1 hour / 5 pages 5. Designing High-Performance Culture For Organisation 5 February 2021 / 1 hour / 5 pages 6. Problem-Solving and Decision Making for High Performing Teams 10 February 2021 / 1 hour / 5 pages 7. Leading In The New Age: Moving from Loyalty to Mutual Benefits 19 February 2021 / 1 hour / 5 pages					
GRAND TOTAL (RM)				7,500.00	7,500.00
				Actual Total Cost	7,500.00

Prepared & Signed by

Denise Elvira Lim

DENISE ELVIRA LIM

Accepted by

Saya memperakui bahawa barang-barang/ perkhidmatan yang dipesan
telah dilaksanakan dengan sempurna

Shanthini Tamadoram



Shanthini Tamadoram
Penolong Pengurus
Malaysia Productivity Corporation
18/03/2021

*This is an electronically generated invoice

If you have any questions about this invoice, please contact
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THANK YOU