

EXECUTIVE SUMMARY

TITLE	:	Chemical Productivity Nexus Webinar Series – Phase 2 (May – August 2021)		
DURATION	:	May – August 2021		
OBJECTIVE	:	1. To disseminate information and knowledge on chemical industry 2. Database development for further CPN engagement		
EXPECTED OUTPUT	:	The expected outputs include: (1) Input from the chemical industries during the webinar sessions (2) Preparing participant with knowledge and skills to embark in Team Excellence projects (3) Updating Chemical & Chemical Product Database especially SMEs (4) Identify potential companies for BVAS programme		
ESTIMATED COST	:	Payment for:	Amount (RM)	Total Amount (RM)
		Coordinator (1pax)	1000.00 per session throughout the 50 webinar session series (1000.00 x 50 series)	50,000.00
		Speaker (1 pax*)	300.00 per webinar session (300.00 x 50 series x 1 pax)	15,000.00
		Moderator (1 pax*)	250.00 per webinar session (250.00 x 50 series x 1 pax)	12,500.00
		Marketing, Social Media, Press Release		1,500.00
		Promotional Brochure	300.00 per poster (300.00 x 50 series)	15,000.00
		Total Amount (RM)		94,000.00
BUDGET	:	MPB–CCPPN		
COMMENT / SIGNATURE BY HEAD ACCOUNTANT	:			
COMMENT / SIGNATURE BY PCT				

**REQUEST FOR APPROVAL
MPC BOARD OF MANAGEMENT (BOM)**

CHEMICAL PRODUCTIVITY NEXUS WEBINAR SERIES

1. Purpose

The purpose of this paper is to seek for the approval of MPC's Board of Management (BOM) to utilize the MPB-CCPPN budget to conduct Chemical Productivity Nexus (CPN) series of webinar.

2. Background

The information age has brought us a lot of new things that we never exploited. Holding a seminar through the web or webinar is one of the ways that MPC can manage with a minimum cost. It helps to propagate productivity and to get the industry players involved in realization the optimum time management and constantly be productive during the present movement control order.

Hence, CPN is planning to hold webinar sessions soon utilizing the *gotowebinar.com* platform provided by MPC, this platform can withhold up to 500 participants at one go. In terms of topics and selection of speakers, there are 6 proposed thematic for guidance as follows:

- (1) Digitization Productivity 1010
- (2) Safety / HSE Programme
- (3) Process Improvement
- (4) Product Innovation
- (5) Business Model Innovation
- (6) Others

3. Objectives

- 1) To disseminate information and knowledge on chemical industry
- 2) Database development for further CPN engagement

The following is the planning for CPN webinar session series:

- 1) HSE Awareness – 25 series
- 2) Others related topics concerning process improvement, Product innovation and business model innovation – 25 series

4. Expected Benefits and Outputs of conducting Webinar Series

This unconventional initiative could benefit MPC and the industry for a wider coverage of audience and cost effective. In addition, it is in line with the four thrusts in the MPB as follows:

- (1) **Workforce:** Building Workforce of the Future;
- (2) **Technology:** Driving Digitalization and Innovation;
- (3) **Industry Structure:** Making Industry Accountable for Productivity; and
- (4) **Business Environment:** Forging a Robust Ecosystem.

The outputs include:

- (1) Input from the chemical industries during the webinar sessions
- (2) Preparing participant with knowledge and skills to embark in Team Excellence projects
- (3) Updating Chemical & Chemical Product Database especially SMEs
- (4) Identify potential companies for BVAS programme

Note that the list of issues based on participants' comments and concerns can be compiled as important information for policy makers. In addition to that, we can have a virtually unlimited attendee. The sign-up forms would allow us to collect lead information from email addresses to job titles. This ultimately may widen our industry players repository.

5. Estimated Cost

Each webinar session involves significant amount of time and resources driven from respective speakers and moderators. CPN plans to appoint a coordinator who manages the sourcing of speakers according to the two specified thematic. Therefore, a specific budget needs to be allocated and CPN secretariat has agreed to come up with suitable mechanism for appointed professionals.

Following the standard guide of *Kadar Bayaran Kepakaran Bukan Perunding*, CPN would suggest a payment to related professionals involved in this project.

The total expected cost is amounted RM94,000.00 based on an estimation for 50 series of webinar session.

Payment for:	Amount (RM)	Total Amount (RM)
Coordinator (1pax)	1000.00 per session throughout the 50 webinar session series (1000.00 x 50 series)	50,000.00
Speaker (1 pax*)	300.00 per webinar session (300.00 x 50 series)	15,000.00
Moderator (1 pax*)	250.00 per webinar session (250.00 x 50 series x 1 pax)	12,500.00
Marketing, Social Media, Press Release		1,500.00
Promotional Brochure	300.00 per poster (300.00 x 50 series)	15,000.00
Total Amount (RM)		94,000.00

6. Approval of BOM

The approval of BOM is sought to approve the budget of RM94,000.00 to conduct CPN series of webinar session.

Prepared by:



Mazuan Salih
Project Manager
Date: 4 May 2021

Checked by:



Nik Faizal Nik Ahmad
Programme Manager
Date: 4 May 2021

Approved by:



Suhaimi Hamad
Director
Date: 5 May 2021

APPENDIX

Chemical Productivity Nexus Webinar Series – Phase 1 (Jan – April 2021)

No	Date	Type	Topic	Status
1	25/2/2021	Exposure to Chemical	Basics of toxicology	Completed
2	2/3/2021	Trading & Eksport	Identifying, Managing and Expanding Into Foreign Markets	Completed
3	2/3/2021	Exposure to Chemical	Identification, classification and SDS of chemicals	Completed
4	4/3/2021	Process Improvement	Problem Solvings Quick Win : Problem justification	Completed
5	4/3/2021	Process Improvement	Problem Solvings Quick Win : Root cause analysis	Completed
6	5/3/2021	Exposure to Chemical	Engineering control (ventilation)	Completed
7	9/3/2021	Environmental	Applying ISO14001 to improve productivity	Completed
8	9/3/2021	Exposure to Chemical	Exposure monitoring	Completed
9	11/3/2021	Environmental	Environment Life cycle perspective for chemical plant	Completed
10	11/3/2021	Environmental	Quantifying environmental impact for chemical industry	Completed
11	12/3/2021	Trading & Eksport	Getting your company and your product prepared for export	Completed
12	16/3/2021	Exposure to Chemical	Personal Protective Equipment	Completed

13	17/3/2021	Process Improvement	Problem Solvings Quick Win : Ideas for improvement	Completed
14	18/3/2021	Process Improvement	Problem Solvings Quick Win : Impact Analysis	Completed
15	18/3/2021	Safety	Basic Life Support : BLS (CPR, choking,bleeding)	Completed
16	19/3/2021	EOSH	Emergency Preparedness and Response Plan	Completed
17	19/3/2021	EOSH	Understanding, Evaluating and Implementing Effective HIRARC at Workplace	Completed
18	23/3/2021	Leadership	Leadership Talk : Providing Clear Direction (Hoshin with Risk Factor Analysis)	Completed
19	23/3/2021	EOSH	Effective Safety and Health Committee	Completed
20	25/3/2021	IOT	IoT – The Core Technology for IR 4.0 and How It Benefits SMEs	Completed
21	25/3/2021	Leadership	Leadership Talk :Making People n Process Run Smoothly	Completed
22	26/3/2021	Trading & Eksport	Challenges and Opportunities of Digital Marketing	Completed
23	30/3/2021	Leadership	Leadership Talk : Building Quality Culture of Stopping & Identify	Completed
24	30/3/2021	Trading & Eksport	Understanding and Leveraging on Free Trade Agreements and Comprehensive Economic Partnership Agreements for export development	Completed
25	1/4/2021	Leadership	Leadership Talk : Growing more leaders to Execute	Completed
26	1/4/2021	EOSH	Ergonomics and Manual Handling at the Workplace	Completed

27	2/4/2021	EOSH	Fundamental Occupational Safety and Health for Supervisor	Completed
28	6/4/2021	EOSH	Incident Reporting and Root Cause Analysis Technique	Completed
29	6/4/2021	Leadership	Leadership Talk: Valuing the Chain of Customers n Partners	Completed
30	8/4/2021	Safety	Chemical management 101: Selecting hazardous substances	Completed
31	8/4/2021	EOSH	Compliance to Regulations Under OSHA 1994	Completed
32	9/4/2021	Safety	working safely with chemicals	Completed
33	13/4/2021	IOT	IR 4.0 - Embrace of Become Obsolete	Completed
34	13/4/2021	EOSH	Compliance to factories and Machinery Act 1967 and Regulations	Completed
35	15/4/2021	IOT	Harnessing the Power of IoT	Completed
36	20/4/2021	Safety	SISTEM PEPASANGAN KESELAMATAN KEBAKARAN (AKTIF)	Completed
37	20/4/2021	IOT	IoT and IR 4.0 - Get Ready for Jobs That Don't Exist Yet	Completed
38	22/4/2021	IOT	IoT - The Building Block of IR 4.0	Completed
39	28/4/2021	TRIZ	The Secret of Industry4WRD Success	Completed
40	28/4/2021	TRIZ	The secret of copying technology without infringement using TRIZ Innovation	Completed

Note :

- 40 webinars completed and total budget spending about RM 48,300 at Phase 1