

## EXECUTIVE SUMMARY

<b>TITLE</b>	:	<b>Project on Information and Data Entry for e-Shared Prosperity Organisation (eSPO) Acknowledgement Certificate</b>
<b>DATE &amp; VENUE</b>	:	<b>(April – June 2021)</b> <b>Teleworking Platform</b>
<b>OBJECTIVES</b>	:	<ul style="list-style-type: none"> <li>i. To key-in information, data and organization's feedback on 20 elements of PLWS into the eSPO system</li> <li>ii. To verify the information and data provided by ILMIA and JPPM and update the eSPO database.</li> <li>iii. To acknowledge organization with eSPO Acknowledgement Certificate</li> </ul>
<b>OUTPUT</b>	:	<b>15,000 organisations registered into eSPO and acknowledged as shared prosperity organisations</b>
<b>DIVISION / UNIT</b>	:	<b>PCD / PLWS Unit</b>
<b>TOTAL COST</b>	:	<b>RM 375,000.00</b>
<b>BUDGET</b>	:	<b>DEVELOPMENT BUDGET – TWIP</b>

**MALAYSIA PRODUCTIVITY CORPORATION (MPC)**  
**PROPOSAL FOR BOARD OF MANAGEMENT**  
**PROJECT ON INFORMATION AND DATA ENTRY FOR e-SHARED PROSPERITY**  
**ORGANISATION (eSPO) ACKNOWLEDGEMENT CERTIFICATE**

**1.0 Purpose**

The purpose of this paper is to seek approval to Board of Management (BOM) on the Project on information and data entry for e-Shared Prosperity Organisation (eSPO) Acknowledgement Certificate

**2.0 Background**

e-Shared Prosperity Organisation (eSPO) is an online platform that issues electronic acknowledgement certificate to the organization that successfully implemented Productivity-Linked Wage System (PLWS).

The current data indicated by Ministry of Human Resource (MOHR) almost 90,000 organisations adopted the Productivity-Linked Wage System (PLWS). Hence, with eSPO, these companies should be registered in the system and to be acknowledged. Engagement with JPPM and ILMIA has assisted in providing the above data however data received were incomplete. To date the current activities undertaken by PLWS Unit managed to register more than 1000 companies.

Due to the challenges mentioned and to increase the number of acknowledgements, it is vital to undertake a project on information and data entry. This initiative could expedite the current process.

**3.0 Objectives**

- i. To key-in information, data and organization's feedback on 20 elements of PLWS into the eSPO system.
- ii. To verify the information and data provided by ILMIA and JPPM and update the eSPO database.
- iii. To acknowledge organization with eSPO Acknowledgement Certificate.

#### 4.0 Program Implementation

The program is proposed to be conducted in 3 months' time begin with 15,000 companies will be registered in eSPO platform. The data entry process will be implemented through the service of data entry supplier. The required task will be later undertaken through tender process.

Month	Number Organisations
April	4,000
May	5,000
June	6,000

#### 5.0 Cost Estimation

Item	Quantity	Total (RM)
Data Entry April	4,000 x RM25.00 per company	100,000.00
Data Entry May	5,000 x RM25.00 per company	125,000.00
Data Entry June	6,000 x RM25.00 per company	150,000.00
<b>TOTAL (RM)</b>		<b>375,000.00</b>

#### 6.0 Approval From BOM

The approval of the Board of Management (BOM) on the budget of **RM375,000.00** is sought upon.

Prepared by: Siti Sakinah Mohd Zaki  
*Assistant Manager*

Checked by: Dr. Suriati Zainal Abidin  
*Senior Manager*

Approved by: Mr. Sugumar Saminathan  
*Director*

Date : 19 March 2021