

EXECUTIVE SUMMARY

Title	:	Guidebook on How to Set Up and Run a Private Medical Clinic in Malaysia
Objectives	:	<ul style="list-style-type: none"> ▪ To reduce the number of resubmission of application in order to set up the private medical clinic; ▪ To guide businesses and practitioners the step-by-step procedures in establishing, operating and closing the private medical clinic.
Expected Output	:	<ul style="list-style-type: none"> ▪ Guideline for businesses with the requirements to setting up new private clinics; ▪ Guideline to operate and close the business of medical clinics; ▪ Improved registration process to be more efficient and less regulatory burdens.
Proposed Timelines	:	<ul style="list-style-type: none"> ▪ Feb-Apr 2021
Total Cost	:	RM29,500.00
Budget	:	MPB - Private Healthcare
Recommended By	:	
Comment/ Signature by PCT	:	

PERBADANAN PRODUKTIVITI MALAYSIA (MPC) PROPOSAL FOR BOARD OF MANAGEMENT

1.0 Purpose

The purpose of this paper is to request for Board of Management (BOM) to approve budget for the establishment of the Guidebook on How to Set Up and Run a Private Medical Clinic in Malaysia.

2.0 Background

2.1 As of 31st December 2018, there are 7,718 medical clinics in Malaysia. The number was 6,442 medical clinics in 2010, which see the nearly 20% increment since then. The ratio of a medical doctor to Malaysia population is about 1:850 in 2010 and since improved to 1:530. However, this ratio is short from developed countries ratios. More medical clinics are forecasted to be established due to a significant reduction of new recruitment in the public sector. The newly certified medical officers would choose to established medical and dental clinics.

2.2 The registration of new clinics with MoH's Act 586 (Private Healthcare Facilities and Services Act 1998) and the Uniform Building by Law enforced by the local councils. The medical operators have raised their concern on the registration process and operating regulatory compliance requirements.

2.3 The concerns were raised through their association and was brought to the attention of the PHPN. The PHPN governing committee has agreed to look into these concerns and would like to produce a proper procedural guidebook on this matter with the support from National Competitiveness Unit of MPC.

3.0 Objective

- 3.1** To reduce the number of resubmission of application in order to set up the private medical clinic; and
- 3.2** To guide businesses and practitioners the step-by-step procedures in establishing, operating and closing the private medical clinic.

4.0 Duration

Feb – April 2021

5.0 Expected Output

- 5.1** Guideline for businesses with the requirements to setting up new private clinics;
- 5.2** Guideline to operate and close the business of medical clinics; and
- 5.3** Improved registration process to be more efficient and less regulatory burdens.

6.0 Estimated Timeline

The estimated timeline of this project is as follows:

[illegible]

7.0 Estimated Cost

No	Items	Cost (RM)	Unit	Budget (RM)
1.	<ul style="list-style-type: none">Fee for Technical Expert	400.00	2 hours x 10 Session	8,000.00
2.	<ul style="list-style-type: none">Promotional Video (Estimated 2-3 minutes)	6,000.00	1	6,000.00
2.	<ul style="list-style-type: none">Proof-Reading and Editorial	150.00	30 pages	4,500.00
	<ul style="list-style-type: none">Designing Artwork	3,500.00	1	3,500.00
	<ul style="list-style-type: none">Printing	250.00	30 unit	7,500.00
3.	Total			29,500.00

8.0 Approval from BOM

The approval of the Board of Management (BOM) on the budget of **RM29,500.00** is sought upon.

Prepared by

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Approved by

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