

## EXECUTIVE SUMMARY

<b>TITLE</b>	:	EEPN Strategic Sessions and Administration for 1 <sup>st</sup> quarter 2021
<b>PROPOSED DATE</b>	:	Jan-Mar 2021
<b>BUDGET/COST</b>	:	RM 28,000.00 [MPB-EEPN]
<b>OBJECTIVES</b>	:	<ul style="list-style-type: none"><li>a) To deliberate EEPN initiatives</li><li>b) To monitor implementation of EEPN initiatives</li><li>c) To get feedback from industry</li></ul>
<b>DEPARTMENT</b>	:	DMO / Electrical and Electronics (E&E) Productivity Nexus
<b>COMMENTS/ SIGNATURE OF ACCOUNTANT</b>		
<b>COMMENTS/ SIGNATURE OF PCT MGR</b>		

## **PAPER FOR BOARD OF MANAGEMENT APPROVAL**

EEPN Strategic Sessions and Administration for 1<sup>st</sup> quarter 2021

### **1.0 Purpose**

The purpose of this paper is to seek the approval of MPC's Board of Management (BOM) to EEPN Strategic Sessions and Administration budget.

### **2.0 Background**

A total of 2 EEPN Governing Committee strategic sessions will be held at various places in 2021 for 1<sup>st</sup> quarter of 2021 and several engagement sessions to be held which will need the travelling of the champions and Nexus coordinators

### **3.0 Objectives of the paper**

- a) To monitor and coordinate EEPN programmes, activities, and initiatives
- b) To promote EEPN initiatives
- c) To get feedback from industry

### **4.0 EEPN Strategic Sessions**

EEPN Strategic Sessions in Quarter 1 2021		
Meeting/Program/Event	Date	Venue / Virtually
GC Strategic Sessions 1/2021	22-Jan-2021	EEPN Zoom
GC Strategic Sessions 2/2021	31-Mar-2021	EEPN Zoom

#### 4.0 Cost

The estimated cost are as follows:

PROJECT		Cost breakdown (RM)	Total (RM)
1	Travelling Expenses of EEPN Chairman, EEPN Nexus Coordinator includes accommodation and return flight or by car (km and toll)	3 months x 5 meetings x RM1,000	15,000
2	Food vouchers	50 pax x RM30 x 2 sessions	3,000
3	Writers and Publications (Newsletter, Press Release, etc)		10,000
<b>ESTIMATED EXPENDITURE (RM)</b>			<b>28,000</b>

#### 6.0 Conclusion

The approval of BOM is sought to approve the Budget of **RM 28,000.00** for EEPN Strategic Sessions and Administration for 1st quarter 2021.

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