

EXECUTIVE SUMMARY

TITLE	:	PAYMENT MECHANISM FOR THE SUBJECT MATTER EXPERTS, WORKGROUP LEADERS AND WORKGROUP MEMBERS FOR MACHINERY & EQUIPMENT PRODUCTIVITY NEXUS
PROPOSED DATE	:	January 2020 – December 2020
BUDGET/COST	:	RM240,000.00 (MPB-M&E)
OBJECTIVES	:	To seek approval to utilise SPN budget for the payment mechanism of the appointed Workgroup leaders and Subject Matter Experts for Machinery and Equipment Productivity Nexus
OUTPUT	:	The outputs of the services include meetings, project proposals, progress reports, presentation slides, talking points, short articles and other written materials related to MEPN sub-initiatives driven by four initiatives under MPB.
DEPARTMENT	:	DMO / Machinery & Equipment Productivity Nexus
COMMENTS/ SIGNATURE OF ACCOUNTANT		
COMMENTS/ SIGNATURE OF PCT MGR		

3.0 Cost

Following the standard guide of *Kadar Bayaran Kepakaran Bukan Perunding*, MEPN would suggest adopting similar standards with payment to fourteen (14) individuals. The total expected cost is amounted RM240,000.00 based on an estimation of the maximum threshold of RM3,000 per month for Subject Matter Experts, RM2,000 per month for Workgroup Leaders and RM100.00 per month for Workgroup members claimable per month for the duration of 12 months (January to December 2020).

Payment for:	Amount (RM)	Total Amount (RM)
Subject Matter Experts	3,000.00 x 3 pax x 12 months	108,000.00
Workgroup Leaders	2,000.00 x 4 pax x 12 months	96,000.00
Workgroup Members	100.00 x 30 pax x 12 months	36,000.00
Total Amount (RM)		240,000.00

The list of MEPN's SMEs, Workgroup leaders and Workgroup members is as per **Appendix 5**.

4.0 Conclusion

The approval of BOM is sought to approve the budget of **RM240,000.00** for the Workgroup Leaders and Subject Matter Experts for MEPN.

Prepared by:



Abdul Rahman Kamis

Project Manager
Date: 16 January 2020

Checked by:



Dr. Mazlina Shafi'i

Programme Manager
Date: 16 January 2020

Approved by:



Suhaimi Hamad

Director
Date: 16 January 2020