

EXECUTIVE SUMMARY

TITLE	: <p>Machiney & Equipment Business Virtual Advisory Services</p> <p>Extension and Additional Cost</p>
PROPOSED DATE AND VENUE	: <p>June – December 2020</p>
OBJECTIVES	: <ul style="list-style-type: none"> • Help business to make the right choice for their organisation; • Tailored to business needs to deliver value proposition. • Customise activities to ensure solution meet business needs in addressing real business problem; and • Facilitate business by focusing on instilling knowledge, building capabilities and empowering them to implement sustainable change.
OUTPUT	: <p>The expected outputs include:</p> <ul style="list-style-type: none"> • Module/ Curriculum for the coaches to implement the task force; • Digitalisation blueprint; • Standard operating procedures (SOP), process flow and manuals; • Terms of reference (TOR) for mentor and company; • Current business issues, challenges and recommendations; • Reports on selected participating companies – 1 consultation report for each company comprising the company's diagnostic information, challenges and restriction for expansion, as well recommendation for solutions; and • Company evaluation report.
EXISTING BUDGET/COST	: <p>SPN-M&E : RM125,000.00</p>
ADDITIONAL COST	: <p>SPN-M&E : RM400,000.00</p>
DEPARTMENT	: <p>Machinery and Equipment Productivity Nexus (MEPN)</p>
COMMENTS/ SIGNATURE OF ACCOUNTANT	: <p></p>
COMMENTS/SIGNATURE OF PCT SENIOR MANAGER	: <p></p>

11.0 Cost

No.	Item	Cost	Pax	Quantity	Total (RM)
EXISTING APPROVED BUDGET					
A. Business Virtual Services					
1.	Technical Expert as Coordinator	RM500/man day	1	20-man day	10,000.00
B. Business Virtual Mentoring					
1.	Technical Expert (Program Master)	RM500/man day	7	10-man day	35,000.00
2.	Technical Expert (Survey & Analysis)	RM500/man day	1	20-man days	10,000.00
3.	Advisor (Mentor)	RM200/hour	7	10 hours	14,000.00
4.	Facilitation of Virtual Platform	RM100/hour	1	70 hours	7,000.00
5.	Promotion and Marketing	RM5,000	-	-	5,000.00
C. Business Virtual Coordination					
1.	Speaker	RM500/pax	3	15 sessions	22,500.00
2.	Moderator	RM300/pax	1	15 sessions	4,500.00
3.	Facilitation of Virtual Platform	RM100/hour	1	30 hours	3,000.00
D. Virtual Training (Digitalisation only)					
1.	Online Short Course Training	RM1,000/program	1	10 Programs	10,000.00
2.	Facilitation of Virtual Platform	RM100/hour	1	40 hours	4,000.00
Total Approved Budget(RM)					125,000.00

No.	Item	Cost	Pax	Quantity	Total (RM)
NEW ADDITIONAL BUDGET					
B. Business Virtual Mentoring					
3.	Advisor (Mentor)	RM200/hour	200	10 hours	400,000.00
Total Additional Budget (RM)					400,000.00
					Total (RM)
					525,000.00