

## EXECUTIVE SUMMARY

<b>TITLE</b>	:	Best Practices Handbook on Contract Farming
<b>OBJECTIVES</b>	:	To share industry best practices on contract farming
<b>EXPECTED DELIVERABLES</b>	:	Best Practices Handbook on Contract Farming
<b>DURATION</b>	:	September – December 2020
<b>ESTIMATED COST</b>	:	RM50,000
<b>BUDGET</b>	:	SPN: Agro-food Productivity Nexus
<b>DEPARTMENT</b>	:	Productivity and Competitiveness Development (PCD)/Agro-food Productivity Nexus
<b>RECOMMENDED BY</b>	:	
<b>COMMENTS/ SIGNATURE OF PCT MGR</b>	:	

**MALAYSIA PRODUCTIVITY CORPORATION  
PAPER FOR BOARD OF MANAGEMENT APPROVAL**

**BEST PRACTICES HANDBOOK ON CONTRACT FARMING**

**1.0 Purpose**

The purpose of this paper is to request approval from Board of Management (BOM) to Develop Best Practices Handbook on Contract Farming with the total estimated cost of RM50,000 by utilising the Sectoral Productivity Nexus (SPN): Agro-food Productivity Nexus (AFPN) allocation.

**2.0 Background**

The model that is made up of 6 individual initiatives as identified in the Malaysia Productivity Blueprint (MPB), attempts to develop and provide the experts, tools, resources, mechanisms, systems and connectivity that the farmers and the stakeholders can utilise in improving the productivities of their value chain activities.

The A2 Initiative seeks to promote market access for small farmers and reduce their dependence on middlemen by embedding a robust contract-farming model between leading industry players and small farmers. This will improve market access for small farmers and simultaneously build their capabilities through transfer knowledge from large players.

With that a handbook on best practices companies that implementing contract farming should be published to help other industry players to better understand how contract farming can help them in improving their productivity and income.

**3.0 Objectives**

The objective of this project is to share industry best practices on contract farming

**4.0 Output**

Best Practices Handbook on Contract Farming

## 5.0 Project milestones

#	ACTIVITIES AND TASKS	OCTOBER				NOVEMBER				DECEMBER			
		1	2	3	4	5	6	7	8	9	10	11	12
<b>A</b>	<b>Writing</b>												
1	Company interview (virtually)												
2	Article writing (English version)												
3	Submission of first draft article												
4	Received comment and edit												
5	Submission of second draft together with page cover												
6	Submission of final draft												
7	Final draft												
<b>B</b>	<b>Translation</b>												
1	Bahasa Melayu												
2	Bahasa Mandarin												

## 6.0 Estimated total cost

No	Items Description	Price (RM)
1	Technical expert <ul style="list-style-type: none"> <li>Interview</li> <li>Writing</li> </ul>	30,000.00
2	Translation <ul style="list-style-type: none"> <li>Bahasa Melayu</li> <li>Bahasa Mandarin</li> </ul>	20,000.00
	<b>TOTAL</b>	<b>50,000.00</b>

## 7.0 Conclusion

The consideration and approval of the Board of Management (BOM) is sought to Develop Business to Business Supply Chain Framework and Data Collection with the total estimated cost of RM50,000 by utilising the Sectoral Productivity Nexus (SPN): Agro-food Productivity Nexus (AFPN) allocation.

Prepared by:

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Date: 24 September 2020

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