

EXECUTIVE SUMMARY

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|--|---|--|
| TITLE | : | <i>E-Invoicing Exchange Summit 2019 in Singapore - E-Invoicing / E-Billing Singapore: Accelerator for Digitization</i> |
| DATE | : | Meeting on Invoicing & Meeting with OpenPEPPOL – 4 Nov 2019 Official Exchange Summit – 5&6 Nov 2019 |
| BUDGET/COST | : | MPB NEXUS ICT - RM15,864.00 |
| OBJECTIVES | : | <ol style="list-style-type: none"> 1. To have first-hand information on the implementation of e-Invoicing initiatives from several countries, lessons learnt and experience, knowledge exchange and to meet practising organisations for insights on existing open-standards innovation for cross border interoperability; 2. To know the 'How-to's in managing complex Invoicing Processes within Domestic and Multinational Businesses; 3. To understand overall PEPPOL ecosystem and the outline potential implementation strategy for OpenPEPPOL adoption by Malaysia; 4. To have discussion with IMDA Singapore to get insights on their strategy, experience, challenges and knowledge exchange prior and during their implementation of Singapore's National e-Invoicing Initiative; 5. To understand research methodology for e-invoice global landscape and types of e-invoice standards available and current adoption rate; and 6. To learn from international experts on the latest developments of e-invoicing, as well as exchange views of the e-invoicing. |
| EXPECTED OUTCOME | : | <ol style="list-style-type: none"> 1. Build rapport with leading experts, influencers and implementers and understand the adoption journey – implementation strategies, requirements, challenges, governance & etc. 2. Obtain knowledge on the implementation of next-generation technologies such as Blockchain and Artificial Intelligence in e-Invoicing supply chain. 3. Potential support for Malaysian e-invoice implementation. 4. The E-Invoicing is one of the planning under the modernization and adoption of technology of distributive trade in Twelfth Malaysia Plan. |
| DEPARTMENT | : | DMO/ ICT Productivity Nexus |
| COMMENTS/ SIGNATURE OF ACCOUNTANT | : | |
| COMMENTS/ SIGNATURE OF PCT MGR | : | |

E-Invoicing Exchange Summit 2019 in Singapore - E-Invoicing / E-Billing
Singapore: Accelerator for Digitization
4-6 November 2019

1.0 Purpose

The purpose of this proposal paper is to inform and seek approval for allocation of RM15,864.00 from MPC's Board of Management (BOM) for MPC officers to participate in E-Invoicing Exchange Summit 2019 in Singapore at Singapore.

2.0 Background

An invoice is a written verification of the agreement between a buyer and a seller for the sale of goods or services. It establishes an obligation on the part of the buyer to pay. As the digital economy grows, the way businesses send invoices has evolved. Now in Malaysia, there is an initiative to introduce e-Invoicing technical standards to encourage system interoperability & facilitate digital trade.

In January, MDEC & Standard Malaysia has been invited to attend the IMDA eInvoice Regional Discussion in Singapore. Since March 2019, MDEC has kick-started the syndication process with public sectors via a series of meetings and minilab to get their buy-in. Syndicated and obtained buy in from three (3) key ministries which are KKMM, MITI & MOF together with a few agencies such as MPC, JSM and MAMPU.

The 2-day summit and 1 day technical workshop will bring most leading experts, influencers, practitioners decision makers and implementers (public and private sectors) from all around the world that will give us the opportunity to have first-hand information on the implementation of e-Invoicing initiatives from several countries, lessons learnt and experience, knowledge exchange and to meet few organisations for insights on existing open-standards innovation for cross border interoperability.

OpenPEPPOL is a non-profit international association under Belgian law (Association Internationale Sans But Lucratif – AISBL). The association has assumed full responsibility for the development and maintenance of the Pan European Public Procurement Online (PEPPOL) specifications, building blocks and its services and implementation across Europe. A whole day workshop between Malaysia and OpenPEPPOL team is planning to have detail discussion on the possibility of implementation strategy should Malaysia adopt the OpenPEPPOL standards.

Singapore has adopted international standard PEPPOL for the nationwide e-invoicing framework. IMDA is the National PEPPOL Authority and has launched the network in January 2019. As Singapore's PEPPOL Authority, IMDA is responsible for setting national rules and specifications that meet Singapore's domestic requirements, as well as appointing and certifying service metadata publishers and access point providers.

3.0 Objectives

- i. to have first-hand information on the implementation of e-Invoicing initiatives from several countries, lessons learnt and experience, knowledge exchange and to meet few organisations for insights on existing open-standards innovation for cross border interoperability;
- ii. To know the 'How-to's in managing complex Invoicing Processes within Domestic and Multinational Businesses;
- iii. To understand overall PEPPOL ecosystem and the outline potential implementation strategy for OpenPEPPOL adoption by Malaysia;
- iv. To have discussion with **IMDA Singapore** to get insights on their strategy, experience, challenges and knowledge exchange prior and during their implementation of Singapore's National e-Invoicing Initiative;
- v. To understand research methodology for e-invoice global landscape and types of e-invoice standards available and current adoption rate; and
- vi. To learn from international experts on the latest developments of e-invoicing, as well as exchange views of the e-invoicing.

4.0 Tentative Program

| Date | Time | Program |
|---------------------------------------|-------------------|---|
| 4 November 2019 <u>(Monday)</u> | 2:00 pm | Arrive at Singapore Changi Airport |
| 5 November 2019 <u>(Tuesday)</u> | 9:00 am – 5:00 pm | Registration Conference Day 1 (Details in Appendix 1) |
| 6 November 2019 <u>(Wednesday)</u> | 9:00 am – 5:00 pm | Conference Day 2 (Details in Appendix 1) |
| 7 November 2019 <u>(Thursday)</u> | 10:00 am | Depart from Singapore Changi Airport |

5.0 Proposed Participant

- i. Suhaimi Hamad (**Fully sponsored** except for allowance, travelling insurance and airport transfer)
- ii. Nor Izzati binti Norhisam

6.0 Cost

Details of the cost to attend this summit & meeting as follows:

| ITEM | QUANTITY | AMOUNT (RM) | FINAL AMOUNT (RM) |
|---|---|---------------------|-------------------|
| CONFERENCE TICKET: Exchange Summit 2019 (2 days conference) Invoicing and Procurement through PEPPOL (SGD 1,400.00). | SGD 1,400.00 SGD 1,400.00 x 3.06*= RM 4,284.00 *as at 17 Oct 2019 BNM | 4,284.00 | 4,284.00 |
| AIRFARES: Economy – Full Fare KUL - SIN: MH627 4 Nov 2019 SIN – KUL: MH614 7 Nov 2019 | 1 pax | 2,800.00 | 2,800.00 |
| Ground Transport | 2 pax | 3,000.00 | 3,000.00 |
| Accommodation Check-in: 4 th Nov 2019 Check out: 7 th Nov 2019 Novotel Singapore Clarke Quay / Marina Mandarin Hotel / at least 3* hotel | Rate: RM1,200.00 No. of day(s) / nights(s): 4 days / 3 nights Quantity: 1 room (Single) | 1,200.00 x 3 nights | 3,600.00 |
| Allowance: Elaun Makan 1. Suhaimi Hamad 2. Nor Izzati Norhisam | 2 pax x 4 days | 235.00 per day | 1,880.00 |
| Travelling Insurance 1. Suhaimi Hamad 2. Nor Izzati Norhisam | 2pax | 150.00 | 300.00 |
| Total Estimated Cost | | | 15,864.00 |

7.0 Approval from BOM

The approval of the Board of Management (BOM) are sought on the budget of RM15,864.00 and recommended participant.

Prepared by:


Nor Izzati Norhisam
Manager
DMO

Checked by:


Suhaimi Hamad
Director
DMO

Approved by:


Zahid Ismail
Deputy Director General
MPC

Date: 17 Oct 2019

Appendix 1

| BIL | TARIKH | PROGRAM |
|-----|--|---|
| 1. | 3 November 2019 (Sunday) | Depart from Malaysia to Singapore (Encik Suhaimi Hamad) |
| 2. | 4 November 2019 (Monday) | <ol style="list-style-type: none"> 1. Closed Meeting on E-Invoicing & OpenPEPPOL (Encik Suhaimi Hamad) 2. Depart from Malaysia to Singapore (Nor Izzati Norhisam) 3. Registration & Ice Breaking Session (Nor Izzati Norhisam) |
| 3. | 5 & 6 November 2019 (Tuesday & Wednesday) | <p>Registration (Encik Suhaimi Hamad & Nor Izzati Norhisam)</p> <p>Conference:</p> <p>Time: 9:00 am – 5:00 pm</p> <p>Venue: Atrium Suites 1 & 2, Lobby Level Mandarin Oriental Singapore</p> <p>Topic:</p> <ol style="list-style-type: none"> 1. <i>The Global E-Invoicing Journey 2019-2025</i> 2. <i>Amid Global Compliance Chaos, How Do You Keep Your E-Invoicing Processes Compliant?</i> 3. <i>How Singapore Customs Helps to Connect Businesses and Governments Across Different Types of Documents</i> 4. <i>E-Invoicing and VAT Lottery: Taiwan's Experience and Future Prospects</i> 5. <i>PEPPOL - From European to Global E-Invoicing and E-Procurement Interoperability</i> 6. <i>E-Invoicing in Australia and New Zealand</i> 7. <i>How E-Invoicing plays an important part in Singapore's Digital Economy strategy</i> 8. <i>What Should be the Next Steps for Truly Global Interoperability?</i> 9. <i>Singapore's Journey of the Nationwide E-Invoicing Initiative</i> 10. <i>Oil & Gas Use Case: Establishing an Industry-Wide E-Invoicing Deployment Model to Meet International Demands</i> 11. <i>Korea's Experience and Achievements with E-Invoicing</i> 12. <i>Connecting Europe: E-Invoicing Experiences and Lessons learnt from European Countries</i> |

| BIL | TARIKH | PROGRAM |
|-----|-------------------------------|---|
| | | <p>13. <i>Factors to Consider when picking a PEPPOL provider</i></p> <p>14. <i>Digital Link Between Financial and Physical Supply Chain: E-Invoicing and Beyond in Kazakhstan</i></p> <p>15. <i>E-Invoicing Adoption and Way Forward for Public and Private Sector in Germany</i></p> |
| 4. | 7 November 2019 (Thursday) | Depart to Malaysia from Singapore |